Call to Order: The meeting was called to order by Commander Shipman at 9:00 AM.

Meeting Minutes: A motion to approve the December 3, 2015 minutes was made by Sergeant Weatherford and seconded by Commander Chuck Snider. The motion was approved by unanimous voice vote.

Staff Reports:
DD Baarman provided a brief summary on the packet reports and asked for questions.

Old Business:
A. DEDIRS / ETSB Radio Project / STARCOM21
DD Baarman reported radio alignments are progressing with 11 fire agencies left and 8 will be completed in February. Last 3 will be completed in March along with DuPage Sheriff. Hanover Park site T1 is installed and the permit has been approved by Hanover Park. Next step is antenna and equipment installation. The OEM site that currently houses the STARCOM system had a pipe burst. The equipment was not affected. This event may expedite the move to the new shelter. West Chicago site no update and ETSB is the lead on that site.

B. DU-COMM Phone System
DD Baarman noted the RFP was under discussion at the PSAP meeting.

C. Computer Aided Dispatch (CAD) and Record Management System (RMS)
   a. Working Group Updates
Some items the committee is working on; contract pricing review; researching back-up solutions. Goal is to get an update to the ETSB Board by next meeting. Chief Bonomo indicated the tech group is looking at standardization of the fire codes or as referred to as the “EFD” codes. Also under discussion is cost savings if hardware is purchased independently, as the Vendor will support. Recent survey of agencies also indicated interest in county-wide records management system. Next meeting of the Governance Committee is February 8th with a goal of a proposal on the ETSB February 9th agenda for ETSB Board review.
D. DU-COMM Radio Network/ Circuit reduction
DD Baarman stated there are 59 circuits left at a monthly cost of $32,000. We are looking for ways to reduce or eliminate circuits by releasing a microwave RFP shortly, updating receiver sites, and partnering with member agencies to use their IP networks using IP to analog converters. Comm. Shipman asked how much has been saved with past efforts. Baarman replied $137,000 over 21 circuits.

E. Station Based Programming (SBP)
No update. DD Baarman asked about the best way to get to the next level. Chief Bonomo commented on equipment work sheets. A discussion followed.

F. DU-COMM Second Facility
DD Baarman stated there is interest from County to have DU-COMM locate on the previous juvenile detention center on county complex facility. ETSB has authorized a 90 day feasibility study to modify the facility and if it is a fit.

New Business
A. 9-1-1 Cell Tower Re-route
DD Baarman provided a presentation with a discussion that followed.

B. Suggestions/Discussion for Support Services Goals
DD Baarman summarized 2015 goals and projects completed and discussed goals for this year and asked the members for input on what our priorities should be. A discussion followed with Chief Bonomo stating mapping and SBP updates. FF Scumaci indicated circuit reduction for agencies.

Another topic discussed was the frequency of the meetings and relevancy of meeting monthly. Discussion followed with DC Reid offering Glenside Fire facilities for hosting future meetings. Comm. Shipman motioned to cancel the March meeting and Sergeant Wodka seconded. The motion was approved by unanimous voice vote. Next meeting April 6, 2016.

C. Round Table Discussion on Current Technology Issues:
There was a group discussion on the following topics; Active 9-1-1 mapping, CF54 tough books and Microsoft Surface for MDT’s, Google maps for MDT’s, UHF/VHF APX antenna size, and 800MHz PD back-ups.

Other Business:
None

Adjournment:
A motion to adjourn the meeting was made by Sergeant Weatherford and seconded by Sergeant Wodka 9:58 A.M. The meeting was adjourned.

The next meeting is scheduled for April 6, 2016 at 9:00 AM.

Respectfully submitted,

John Lozar
System Coordinator